

Commuter Benefits Overview

Commuting to work each day can be expensive. The commuter benefit program offered by your employer will help you save money on your commuting costs along with the convenience of home delivery of your orders. Commuter Check provides delivery of commuting products through an easy online enrollment and benefit management program.

Why Commuter Benefits?

This commuter benefit works for you, the employee! Use your pre-tax dollars (subject to monthly limits determined by the IRS) to pay for your commuting expenses, and you can reduce your commuting costs by up to 40%! This program allows you to purchase a variety of products to use when commuting, and the best part is, you can elect to have your order recur each month and receive confirmations by email.

How Does the Program Work?

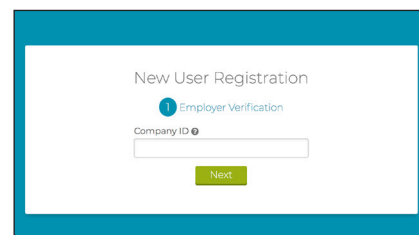
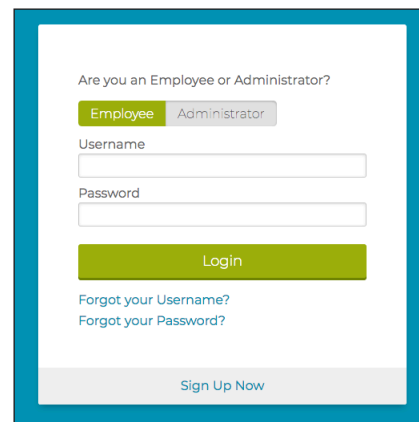
Using the Commuter Check website (see Registration Instructions below), you will create an account and place orders for your commuting products. Commuter Check will send your employer information about the products you've ordered as well as the cost of the products. These dollar amounts will then be deducted from your paycheck.

Getting Started **See below about forfeited funds before enrolling**

Follow these simple steps to get started.

1. Go to:
and click **'Sign Up Now'**.
2. Enter Your Company ID:
3. Enter Your First Name, Last Name and Zip Code.
4. Confirm your username, create a password and click 'Next'.
5. You are now registered!
6. To place your first order, click **'Place an Order'**.
7. Select the product that best fits your needs.
8. Select the recurring option for your product if you wish to have your order automatically fulfilled each month.

Note for new employees: You will not be able to register with Commuter Check until the Thursday after you have access to Workday.



Company Name:

Company ID:

Monthly Cut off Date:

!!!! Choose carefully when enrolling for Commuter Check pre-tax deductions. Any unused funds cannot be returned to employees. !!!!